



Application for Employment

The Old Mill, LLC is an equal opportunity employer and affords equal opportunity to all applicants for all positions without regard to race, color, sex, religion, gender, national origin, age, disability, veteran status or any other status protected under local, state or federal laws.

Last Name	First Name	Middle Name	Date of application
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Present Address	City	State	Zip
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Permanent Address	City	State	Zip
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Telephone Number	Secondary Contact #:
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Position applying for	Date you can start	Salary desired
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Are you currently employed?	If so, may we inquire of your present employer?
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Have you ever been employed by the Old Mill before?	If yes, when & where?
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Have you ever applied to the Old Mill before?	If yes, when & where?
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Availability: Please list times you are available to work each day including evenings and weekends, include upcoming schedule restrictions:

Referred by:

Are you legally eligible to work in the United States? YES [] NO [] (proof of eligibility will be required upon offer of employment)	Are you 18 years of age or older? YES [] NO []
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EDUCATION

	Name and Location of School	# of Years Completed	Course of Study/Major	Diploma/Degree
Elementary				
High School				
College				
Vocational				

Please list any academic honors, scholarships, offices held, etc. (Do not list any which reflect your race, color, religion, gender, national origin, age, disabilities or veteran status.) Describe any specialized training, apprenticeships, licenses or skills.

U.S. Military or Naval Service	Rank	Present membership in National Guard or Reserves
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EMPLOYMENT HISTORY (Begin with current or most recent employer. Do not exclude any employment. Include any applicable temporary employment attach another sheet if necessary)

Employment Dates	Company Name & Address	Phone	Salary	Position	Reason for leaving
From					
To					
From					
To					
From					
To					

Which of these jobs did you like best? _____

What did you like most about this job? _____

REFERENCES (Please list three persons, who are not related to you or previous supervisors, who can provide professional references.)

Name & Address	Phone Number	Relationship/Occupation	Years Known

In Case of Emergency Notify	Name	Address	Phone

APPLICANT ACKNOWLEDGEMENT AND AUTHORIZATION

PLEASE READ CAREFULLY BEFORE SIGNING

I certify that all the information submitted by me on this application is true and complete, and I understand that if any false information, omissions, or misrepresentations are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time.

In consideration of my employment, I agree to conform to the Old Mill's rules and regulations, and I agree that my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at either my or the Old Mill's option. I also understand and agree that the terms and conditions of my employment may be changed, with or without cause, and with or without notice, at any time by the company. I understand that no Old Mill representative, other than it's president, and then only when in writing and signed by the president, has any authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the forgoing.

All Old Mill facilities are no-smoking facilities in compliance with the Tennessee Non-Smoker Protection Act.

All Old Mill facilities participate in the E-Verify program as mandated The Tennessee Lawful Employment Act (TLEA).

BY SIGNING BELOW I ACKNOWLEDGE THAT I HAVE READ, UNDERSTOOD AND AGREE TO THE ABOVE STATEMENTS.

Signature _____

Date _____

Office Use Only – Interview Date: _____ Hired? Yes [] No [] Start Date: _____

Approved By: _____ Authorized By: _____